

HDFC Securities Limited

Registered Office : Office Floor 8, I Think Techno Campus, Building B- Alpha, Kanjurmarg (East), Mumbai 400 042
 Corporate Office : 16th Floor, Tower A, Peninsula Business Park, S.B. Marg, Lower Parel (West), Mumbai 400 013
 [CIN No: U67120MH2000PLC152193] [E-Mail:venkitakrishnan.easwaran@hdfcsec.com]
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POSTAL BALLOT FORM

(To be returned to Scrutinizer appointed by HDFC Securities Limited [The “Company”])

1. Name(s) of Member(s) :
(Sole / First)

2. Registered address of the :
Sole / First named member

3. Name of the Joint Holders :
(if any)

4. Registered Folio No. / :
DPID _ Client ID No.*
(*Applicable to Members holding shares
in dematerialised form)

5. Number of equity share(s) held :
as on 23 December 2020

6. I / We hereby exercise my / our vote in respect of the resolutions as specified in the Postal Ballot Notice of the Company dated 14 December 2020 to be passed through postal ballot by conveying my / our assent or dissent to the said resolution(s) by placing the tick (✓) mark at the appropriate box below:

Description of Resolution	Type of Resolution	No. of Equity Shares held by me/us	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1. To give loans, inter corporate deposits, give guarantees in connection with loans made by any person or body corporate and acquire by way of subscription, purchase or otherwise the securities of any other body corporate in excess of the limits prescribed in Section 186 of the Companies Act 2013.	Special			
2. To increase the limits of borrowing by the Board of Directors of the Company under section 180(1) (c) of the Companies Act, 2013.	Special			

Place:
Date:

(Signature of Member)

Email ID :- Contact No :-

ELECTRONIC VOTING PARTICULARS

EVSN (E-voting Event Number)	USER ID	PASSWORD
201217001		

Note: Please read the instructions printed overleaf carefully before exercising your vote.

INSTRUCTIONS

- 1) A member desiring to exercise vote by Postal Ballot shall complete this Postal Ballot Form and send it duly and properly sealed to the Scrutinizer in the self addressed postage paid business reply envelope sent herewith. Members are requested to fill the Postal Ballot Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
- 2) This Form should be completed and signed by the Member [as per the specimen signature registered with the Company / Depository Participant(s)]. In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member. In case Postal Ballot Form is signed through a delegate, a copy of the Power of Attorney attested by the Member shall be annexed to the Postal Ballot Form.
- 3) Duly completed Postal Ballot Form should reach the Scrutinizer not later than Tuesday, 2nd February, 2021, upto 5.30 p.m. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Member(s) has not been received.
- 4) There will be only one Postal Ballot Form for every Folio / DPID-Client ID No. irrespective of the number of joint Member(s). No other form or photocopy of the ballot form will be permitted / accepted by the Scrutinizer.
- 5) In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution / Authority Letter / power of attorney together with the specimen signature(s) of the duly authorized signatories. If the same is / are already registered with the Registrars & Share Transfer Agents, please quote the registration no. beneath the signature.
- 6) Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer. If any extraneous papers are found, the same will be destroyed by the Scrutinizer and the Company / Registrar would not be able to act on the same. Envelope containing Postal Ballot Form, if deposited in person or sent by courier at the expense of the Member(s) will also be accepted.
- 7) A Member need not use all the votes or cast all the votes in the same way.
- 8) Incomplete, signature mismatch cases, unsigned or incorrect Postal Ballot Forms will be rejected by the Scrutinizer.
- 9) The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
- 10) Voting rights shall be reckoned on the paid up value of shares registered in the name of the Member(s) on Wednesday, 23 December, 2020.
- 11) Exercise of vote by postal ballot through proxy is not permitted. Members are requested to carefully read the instructions printed and input the number of shares held by the Member(s) in the relevant box signifying assent (FOR) / dissent (AGAINST) for the resolution.
- 12) The Company is pleased to offer e-voting facility as an alternate, for all the Members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure for e-voting is enumerated in the Notes to the Postal Ballot Notice.
- 13) Kindly note that the Members can opt for only one mode of voting i.e. either through physical Postal Ballot Form or e-voting. If the Members opt for e-voting, then they should not vote by Postal Ballot and vice versa. However, in case members cast their vote by physical ballot as well as e-voting, then voting done through e-voting shall prevail and voting done by physical Postal Ballot Form shall be treated as invalid.
- 14) The resolutions as contained in the Postal Ballot Notice dated 14 December 2020, if approved, shall be deemed to have been passed on Tuesday, 2nd February 2021, being the last date for receipt of the duly completed Postal Ballot Form and e-voting.
- 15) In case a Member is desirous of obtaining Postal Ballot Form in printed form or a duplicate one, the Member may send an e-mail to venkitakrishnan.easwaran@hdfcsec.com. The Company shall forward the same along with a self-addressed postage pre-paid business reply envelope to the Member.